

EAST LAKE WOODLANDS COMMUNITY ASSOCIATION

HOW TO OBTAIN A RFID

An RFID can be obtained by visiting the management office at:

Management & Associates
720 Brooker Creek Blvd., Suite 206
Oldsmar, FL 34677 Attn: Mary Hunt 813-433-2014

If you have a printer at home, visit the ELW website at ELW-FL.com, click on ELWCA Community Association, then Controlled Access. There are three (3) files that you will need to read and complete as follows:

1. Controlled Access Waiver Controlled Access (read)
2. Envera Windshield RFID Placement (read)
3. Controlled Access Registration Form (RFID) (complete)

If you do not have a printer at home, the above documents can be obtained at the management office, or you may email a request to have the documents sent to you at mhunt@mgmt-assoc.com.

Should you elect to obtain your RFID in person at our office, please be advised that the following rules are in effect:

- Please complete all paperwork prior to arriving at the office
- RFIDs will be issued Monday through Friday between 8:00AM and 11:45AM and from 1:00PM to 4:00PM.
- No PETS or unsupervised children will be permitted in the office.
- No food, drinks, or smoking will be permitted in the office.
- No vulgar language, yelling or any type of verbal or physical abuse will be tolerated.

Should you elect to obtain your RFID via U.S. mail, please mail your RFID request form, and proof of registration and payment to the address below:

ELWCA
c/o MANAGEMENT & ASSOCIATES
720 BROOKER CREEK BLVD SUITE 206
OLDSMAR, FL 34677

CHECK, OR MONEY ORDER ONLY! No Credit cards or debit cards accepted. Checks/money orders are to be made payable to ELWCA.

The following must be submitted and included in the envelope:

- Application Form.
- Proof of residency.
- Copy of the controlled access registration for each vehicle listed on the registration form.
- Check for RFID (\$30 for each RFID requested on the registration form).
- Add \$1.00 Service Charge per order for return mail.

ALL FEES ARE NON-REFUNDABLE

Still Have Questions? Call Mary Hunt at 813-433-2014 Monday through Friday between the hours of 8:00 AM and 12:00 PM or 1:00 PM and 4:00 PM.

ELW Owners:

Proof of residency: Either a driver's license reflecting Eastlake Woodlands address, warranty deed or closing statement reflecting a recent purchase and a copy of the vehicle registration.

Vehicle Registration for each vehicle an RFID is being assigned. One RFID will be issued per vehicle. Up to a maximum of five (5) registered vehicles per address.

Renters:

Proof of Rental: Renters must provide a copy of the lease. RFIDs will NOT be issued to renters with a lease term of less than 3 months.

Vehicle Registration for each vehicle an RFID is being assigned. One RFID will be issued per vehicle.

Owners with New Vehicles: If you sell/trade in your vehicle, you will be required to purchase a new RFID for the new vehicle. A copy of the registration will need to be provided as well.

Cost of RFID is \$30.00 per RFID per vehicle.

Replacement RFIDs: The cost of a replacement RFID is \$30.

UNBOUND ASSOCIATION OWNERS (NON-MEMBERS): OWNERS WITHIN CONDO 1-7, CLUSTER 2, CYPRESS 1-3, WOODLAND ESTATES, LAKE ESTATES, PATIO HOMES AND QUAIL FOREST: RFIDs issued will only be activated to operate at the resident lane (right side) at the Tampa Road and the SunTrust gate (Woodlands Pkwy and East Lake Rd.). The RFIDs for residents of those sub- associations will not work at any other gate within East Lake Woodlands.